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Subject: Important News -- Microsoft Certified Application Specialist (MCAS) Name Change

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MICROSOFT AND CERTIPORT ANNOUNCE NAME CHANGE FOR 2007 MICROSOFT® OFFICE CERTIFICATION



Microsoft Certified Application Specialist (MCAS) to be Microsoft Office Specialist (MOS) 2007

A change is coming soon for the *Microsoft Certified Application Specialist (MCAS)* certification program. Starting on **June 2, 2010**, MCAS will be formally renamed *Microsoft Office Specialist 2007 (MOS 2007)*. As a valued customer and holder of the MCAS credential, we're providing you with this information prior to any public announcements in your country of residence. Included with this announcement, you will find a MCAS Rebrand Q&A and Certiport Customer Services contact information.

MOS 2007 Leverages Second Most Popular Microsoft Brand—Microsoft Office

Following recent analysis on market recognition of the MCAS program name, Certiport and Microsoft cannot ignore the fact that the MOS brand remains significantly more recognizable particularly for those, like you, who have earned the credential. Originally launched in 1998, the MOS brand allows you to leverage stronger visible alignment with the Microsoft Office product logo.

MOS 2007—What Does This Mean for Me?

Replacing MCAS, MOS 2007 will continue as the globally recognized, standards-based certification program—the premier credential that validates your knowledge, skills and abilities relating to the 2007 Microsoft Office system. The program's name change will NOT include any program requirement or exam content changes, nor does it affect your current status for the MCAS credential.

As someone who has previously earned the MCAS certification, you will be considered a holder of the MOS 2007 certification moving forward. You may choose to use the MOS 2007 designation on business cards or any other personal effects. As an MCAS certification holder, you should consider yourself automatically "grand-fathered" into the MOS 2007 certification program. Please refer to the Rebrand Q&A for information about obtaining an updated MOS 2007 certificate.



Pass any ONE of the following MOS 2007 exams:

- Word®
- Excel®
- PowerPoint®
- Access®
- Outlook®
- Vista®

Pass THREE required exams and ONE elective exam:

Required

- Word®
- Excel®
- PowerPoint®

Electives

- Outlook® or Access®

Please review the Q&A below for more information. If you have additional questions, contact:

Certiport Support and Customer Services

www.certiport.com/portal/common/pagelibrary/Support.htm

Q&A – Microsoft Certified Application Specialist (MCAS) to Microsoft Office Specialist (MOS) 2007

Q: When will the Microsoft Certified Application Specialist (MCAS) certification program name change to Microsoft Office Specialist (MOS) 2007?

A: 2 June 2010.

Q: Why is Microsoft changing the name of the MCAS certification program to MOS 2007?

A: The MOS brand is significantly more recognizable by certification candidates and possesses substantially stronger brand equity than MCAS for all parties involved with the program. The MOS brand also has stronger visible alignment with Microsoft Office Product branding. In addition, the rebrand from MCAS to MOS enables MOS to be used as the definitive program brand regardless of Office version.

Q: Are there any changes to exam objectives or item content from MCAS to MOS 2007?

A: No—the rebrand only impacts the name of the program. MCAS will now be known as MOS 2007.

Q: Are there any changes to exam requirements from MCAS to MOS 2007?

A: No—the rebrand only impacts the name of the program.

Q: Is the MCAS credential now deemed expired or obsolete for those currently holding the credential?

A: No—all individuals who have earned the MCAS certification in the past will be considered holders of the MOS 2007 certification. They may choose to use the MOS 2007 designation on business cards or any other personal effects. MCAS certification holders should consider themselves "grand-fathered" into the MOS 2007 certification program.

Q: Can MCAS credential holders replace their MCAS Certificate with an MOS 2007 Certificate?

A: Yes—There are two options for existing MCAS certificate holders to obtain a new certificate:

Q: Can MCAS credential holders replace their MCAS Certificate with an MOS 2007 Certificate?

A: Before you begin—Access your unique candidate account on www.certiport.com by logging in with your user name and password, leaving the default role setting as "Test Candidate."

1. Print—To print an Official Certificate, select "My Transcript" tab, and click on either the PDF or XPS link associated with the certificate to be printed. Select "View Official Certificate" at the bottom of the page, then click the Printer icon within the certificate window (please don't use

the standard Print function as it will only print the outside borders of the browser page).

2. Order—To order an Official Certificate, select "My Transcript" tab, and click on either the Order Official Certificate link associated with the certificate. Select "Add To Cart" and follow the checkout instructions.

You can also view and send your transcript digitally (save trees!)

Select "*My Transcript*," then select "*Authorized View*" in the View Mode pull-down. The Authorized View displays what your transcript will look like to a 3rd party. To authorize a 3rd party (employer, college, or teacher) to see your transcript, click on the "*Authorize a Viewer*" button and follow the instructions.

Q: Who do I contact if I have additional questions?

A: Certiport Regional Sales Support or Customer Services

Certiport Support and Customer Services

www.certiport.com/portal/common/pagelibrary/Support.htm

Microsoft Regional Service Center

www.microsoft.com/learning/en/us/help/assisted-support.aspx